



OHIO DEPARTMENT OF DEVELOPMENT

Bob Taft
Governor

Bruce Johnson
Director

To: Housing Tax Credit Project Owners and Managers
From: Allen Lewis, Director, Office of Program Compliance *ALW*
Date: 11/1/04
Re: Tenant Income Certification Signature Dates

Effective **January 1, 2005**, tenant income certifications may be signed by the resident and owner/agent up to 60 days before the effective date of the tenant income certification. This change in signature date applies to both initial tenant income certifications and recertifications of tenant income, and is effective only for the Housing Credit Program and does not supercede the requirements of any other affordable housing program. A 60-day timeframe allows owners and managers to complete initial certifications and recertifications without requiring tenants to complete the process more than one time and better aligns various program requirements.

Questions regarding this memorandum may be directed to Brian Carnahan, Assistant Director, Office of Program Compliance, by telephone at 614.728.5608, or by electronic mail at bcarnahan@odod.state.oh.us.



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